

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES September 20, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on September 20, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m., and Clerk/Auditor Curtis Koch led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

A. Title I distribution of US Forest Service Secure Rural School (SRS) funds — *Presented by Clerk/Auditor Curtis Koch*

The US Forest Service provides Secure Rural School (SRS) funds. The County has to make a title declaration every 10 years. Historically, the County has been a Title 1 [Roads & Schools] recipient. Davis County will renew and keep that same classification.

B. Davis County Attorney Troy Rawlings presents, Commendation of Karen Gomez and Jeff Thomson for Superior Service in the Davis County Attorney's Office — *Presented by Clerk/Auditor Curtis Koch*

The item was tabled.

PUBLIC COMMENTS

Lorna Rosenstein, Waterwatch of Utah, Davis County, read a written statement regarding the accidental fluoridation overfeed that happened in Sunset, Utah, on Sept. 13 and 14, 2022. [See Attachment A1.]

She also handed Commissioners, but did not read, a copy of printed information that she had presented to Commissioners during a previous meeting. [See Davis County Commission Regular Commission Meeting Minutes, February 19, 2019, Attachments F1 and F2].

BUSINESS/ ACTION

Attorney's
Office

#2022-297-A

1. Acceptance of the Memorandum of Understanding with the Utah Attorney General's Office for the 2022-2023 ICAC Grant Award from the previous Grant Application submitted and approved on 6/21/2022 — *Presented by Chief Civil Deputy County Attorney Neal Geddes*

Funding from this grant is to assist the Internet Crimes Against Children's Task Force, investigators led by Agent Braggs, in the Davis County Attorney's Office.

The agreement period is 7/1/2022 to 6/30/2023. The receivable amount is \$11,000.

Com. Stevenson moved to approve Item 1. Com. Kamalu seconded. All present voted aye.

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Commission

2. Cancellation of the Regular Commission Meeting on October 18, 2022 — *Presented by Commissioner Lorene Kamalu*

Commissioner Kamalu made a motion to approve the cancellation of the Regular Commission Meeting scheduled for October 18, 2022.

#2020-283-D

3. Amendment with the State of Utah Department of Health & Human Service, Division of Substance Abuse and Mental Health to provide additional funding to Davis Behavioral Health for State Opioid Prevention — *Presented by Commissioner Lorene Kamalu*

Davis Behavioral Health is Davis County's partner for behavioral and mental health in the County. The agreement period is 8/10/2022 to 6/30/2023. The pass-through amount is \$13,109,905.

Com. Kamalu moved to approve Items 2-3. Com. Stevenson seconded. All present voted aye.

CED

#2022-541

4. Contract with Meta Sports for Winter indoor soccer training — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 11/7/2022 to 3/8/2023. The receivable amount is \$14,609.52.

#2022-366-A

5. Charter Cancellation Notice with Salt Lake Express — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 9/9/2022 to 9/30/2022.

#2022-542

6. Summary List of five low-dollar rental agreements — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 7/11/2022 to 8/28/2022. The receivable amount is \$2,196.45.

#2022-543

7. Contract with Athletico Soccer Club for indoor soccer training — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 11/14/2022 to 3/7/2023. The receivable amount is \$2,719.20.

#2022-544

8. Contract with Layton Strikers Soccer Club for indoor winter soccer training— *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 11/7/2022 to 3/8/2023. The receivable amount is \$9,344.16.

#2022-545

9. Software as a Service Agreement with Benevate, Inc., d/b/a (doing business as) Neighborly Software to implement a new grants and loan management platform — *Presented by Community and Economic Development Director Kent Andersen*

This new software has dual purposes: 1) replacing the Zoom Grants for the County's Community Development Block Grant (CDBG) grant applications; 2) a complementary activity for administration of the Davis Loan Fund. This will be a loan fund tracking management software, which CED hasn't had previously. In response to a question about how CED learned about Neighborly Software, Commissioners were informed that the federal program through the administration of the Community Development Block Grant has a system called IDIS, and this will be the software that will integrate specifically with that system. The

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agreement period is 9/20/2022 to 9/19/2023. The payable amount is \$19,700.

#2022-546

10. Personnel Action to convert a Legacy Events Center part-time position to a full-time Sponsorship and Event Sales position — *Presented by Community and Economic Development Director Kent Andersen*

This is a follow-up from a Davis County Budget Committee meeting held on Sept. 12, 2022, during which the Committee voted unanimously in the affirmative for a motion of support for this Personnel Action to move forward to the Commission. The action is effective beginning 9/30/2022.

Com. Stevenson moved to approve Items 4-10. Com. Kamalu seconded. All present voted aye.

Facilities

#2022-547

11. Ratification of the Standard Service Provider Contract with Lawson Landscaping Design and Construction, L.L.C. for topsoil and sod installation on the outdoor plaza of the Davis County Memorial Courthouse — *Presented by Facilities Management Director Lane Rose*

A request was made to ratify the agreement with Lawson Landscaping Design and Construction L.L.C. It was noted that Commissioner Elliott had already signed the agreement, and work had already started, to get the sod installation done early and take advantage of the weather.

The agreement period is 9/13/2022 to 12/31/2022. The payable amount is \$17,656.40.

Com. Kamalu moved to approve. Com. Stevenson seconded. All present voted aye.

Health

#2020-74-A

12. Amendment with Summit Food Service LLC increasing the price per individual senior meal by 5% — *Presented by Health Director Brian Hatch*

The 5% increase is due to cost increases, and amounts to 16 cents per meal. The agreement period begins 7/1/2022 and continues to the end of the contract. [The payable amount is as incurred.]

Com. Kamalu moved to approve. Com. Stevenson seconded. All present voted aye.

Human Resources

#2022-548

13. Revision to Davis County Personnel Policies and Procedures #300 Preventing Harassment & Discrimination — *Presented by Human Resources Deputy Director John Robinson*

The revision is a minor change to move from requiring a harassment and discrimination prevention training refresher every three years to two years, which is best practice and is what the County has been doing.

#2022-549

14. Revision to Davis County Merit System Ordinance Chapter 21 Grievances — *Presented by Human Resources Deputy Director John Robinson*

The revision adds a clarifying sentence to eliminate ambiguity over a grievance timeline.

#2021-278-A

15. Grant Award with the Utah Department of Public Safety Division of Emergency Management for the increase to Federal Cost Share from 75% up to 90% impacting September 2020 Windstorm (Disaster Grant DR4578) — *Presented by Chris Bone, Director of Human Resources, Risk Management, Pre-Trial and Legal Defenders*

A request was made, on behalf of Risk Management, for approval of additional grant funding. Previously, the County received an amount of funding from the Utah Department of Public Safety Division of Emergency Management as a pass-through for FEMA (Federal Emergency Management Agency); it was

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decided, outside of the County, to increase the cost share on this grant from 75% up to 90%. The agreement period begins 9/20/2022. The receivable amount of \$34,612.80 represents the change from 75% cost sharing to 90% cost sharing.

Com. Kamalu moved to approve Items 13-15. Com. Stevenson seconded. All present voted aye.

Information Systems

#2020-550

16. Consent with Motorola Solutions to release limited information to the State of Utah as users of a Flex product per House Bill 403 — *Presented by Information Systems Director Mark Langston*

The agreement allows the County to give consent to Motorola, the County's Spillman provider/jail management software provider, to release information to the State of Utah on a limited basis per House Bill 403. A correction was made regarding the agreement ending date provided on the item summary sheet and the meeting agenda. The agreement period begins 9/20/2022 and there is no ending date; it is continuous as long as the Spillman application is used.

Com. Kamalu moved to approve of Item 16, as presented with the correction. Com. Stevenson seconded. All present voted aye.

Sheriff's Office

#2020-551

17. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — *Presented by Sheriff's Office Chief Deputy Susan Poulsen*

- Participant 1

The agreement period begins upon final signature and runs until the participant is no longer under court order to participate in the program. The receivable amount varies based on tests used and monitoring fees.

Com. Kamalu moved to approve Item 17. Com. Stevenson seconded. All present voted aye.

CONSENT ITEMS

Commission Meeting Minute

Meeting Minutes

Regular Commission Meeting Minutes for August 30, 2022 , were presented for approval.

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters for September 20, 2022, were presented by Davis County Clerk/Auditor Curtis Koch as follows:

Auditor's Adjustments

Appeals

- Thirty-Six various appeals that are recommended for approval totaling \$3,684,518

Abatements

- A report with various recommended approvals for Late Abatements totaling \$15,014.78

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- An abatement with recommended denial of various applications

Corrections

- Six Veteran Exemption Tax Abatements for the year 2021
- A correction from the September 6 Register, when an item was abated at \$2,601.50; it should have been \$2,497.59

Assessor's Adjustments

Personal Property Penalty Waivers

- One item that did not qualify for that waiver

Com. Stevenson moved to approve. Com. Kamalu seconded. All present voted aye.

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted aye.

COMMISSION COMMENTS

There were no Commissioner comments.

MEETING ADJOURNED

Commission meeting was adjourned at 10:18 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Waterwatch of Utah, "Accidental Fluoridation Overfeed Sunset, Davis County Utah Sept 13th and 14th 2022"

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on: 10/11/2022

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Randy B. Elliott

Randy B. Elliott

Commission Chair