

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

January 3, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on January 3, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu Chair; Commissioner Randy B. Elliott; Curtis Koch, Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Bob J Stevenson

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

The meeting convened at 10:00 a.m. and Davis County Sheriff's Office Media/Community Engagement Manager Stephanie Dinsmore led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

Employees who have reached service milestones with Davis County in January 2023 — *Presented by Commissioner Kamalu*

#### Clerk's Office

- **Becky Wright – 5 years.** Records Manager Rebecca Abbott stated what a genuine honor it was to stand before the Commission and speak about Becky. Rebecca said that Becky has been a wonderful addition to the Records Office, adding that the Records Department would not have been built up the way it was without her. Becky has a wealth of knowledge, writes articles and press releases for the Clerk/Auditor's Office, is great with research projects, writes the Commission Meeting Minutes, has a special love for historical records, and played a huge part in the Memorial Courthouse Project. Rebecca said she appreciates Becky's attention to detail and said Becky has been a genuine friend and hopes that Becky will be with Davis County for 32 more years.

#### Auditor's Office

- **Doug Stone – 15 years.** Clerk/Auditor Curtis Koch said that Doug has been a key part of the Audit operations for the last 15 years. He went on to say that Doug is a man of integrity, a stabilizing force, and an individual who works hard to make sure that Davis County is doing everything in accordance with the Accounting Standards and keeping the County in good standing financially. For the last 28 years, Davis County has received the Certificate of Achievement Award and stated that the past 15 years of receiving that award, in large part, is because of Doug and his efforts. The work Doug does is critical to Davis County. Curtis Thanked Doug for his work and friendship.

#### Health Administration

- **Terri Sory – 5 years.** Terri was not in attendance but was recognized and thanked with a round of applause.

#### Human Resources

- **Beate Engelhardt - 10 years.** Beate was not in attendance but was recognized and thanked with a round of applause. It was noted that Beate worked in the Library prior to transferring to Human Resources.

#### Library

- **Maren Sommer – 5 years**
- **Kristie Fish – 10 years**
- **Carrie Murphy – 15 years**

The Library employees were not in attendance but were all recognized and thanked with a round of applause.

#### Sheriff's Office

- **Benjamin Thorson – 5 years.** Corporal Steven Lewis said that it was a great pleasure to introduce Benjamin Thorson. Corporal Lewis stated that he and Benjamin have spent their entire careers working together in Corrections. Working in Corrections is very much about Conflict Management every day and Mr. Thorson is one of the best and is very good at his job. He stated that Mr. Thorson manages his life very well and keeps a positive attitude as a father of 4, an avid fisherman, and an outdoorsman.

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He stated he keeps the deputies on his crew positive and motivated. Corporal Lewis thanked Benjamin for his service.

- **Corporal Steven Lewis – 5 years.** Lt. Jeff Jensen stated what an honor it was to say a couple of words about Steve Lewis. He began by saying that Steve served 6 years in the Military. Steve was thanked for his service in the military with a round of applause. Lt. Jensen stated that just prior to beginning the academy, Steve passed out while running. Fortunately, the two people who drove by him were nurses and because of that, he is here today. Steve has done a lot for the Sheriff's Office, he was in the Field Training Unit, and a Less-Lethal Instructor, he has served on the CERT Team, and currently serves on the Honor Guard. Steve has a great attitude and in everything he does, he tries to do his best and makes sure it is done right. Lt. Jensen thanked Steve and stated it is an honor to have him as a coworker and friend.

- **Keith Larsen – 15 years**

- **Casey Yeaman – 15 Years**

Both Casey and Keith were not in attendance but were thanked with a round of applause.

- **Jacquoie Peterson – 25 years.** Lt. Gulley said that Jacquoie brings joy and happiness into the Dispatch Center. He stated that she is one of the Lead Dispatchers and is currently over the scheduling and does an awesome job. Lt. Gulley said how grateful he and the rest of the Sheriff's Office is for the leadership and joy Jacquoie brings to the office.

## Recorder's Office

- **Laile Lomax, 20 years.** Recorder Richard Maughan introduced Chief Deputy Recorder Laile Lomax and said what a pleasure it was to do so. He stated that Laile attended BYU and after moving back to Utah in 1984, she took a job at a title company as a typist. Laile moved her way through the secretarial pool up to a Title Searcher, got herself licensed to be a Title Producer, and then became a manager of a local title company in Layton where she served for 18 years. Davis County called Laile and asked that she serve as the Davis County Chief Deputy Recorder. Part of Laile's responsibility is to deal with the customers and the 15 cities in Davis County on their developments. The Recorder joked that arguing with a City Developer is sort of like mud wrestling a pig, after a while, you realize the pig enjoys it. Laile is the go-to person for the technical and legal aspects of subdivision development. Richard expressed his gratitude to Laile for her service.

- **Richard Maughan, 20 years.** Commissioner Elliott said that in the 20 years Richard has served Davis County, he has accomplished many goals such as digitizing the records, including important documents such as the DD214 Veteran Records. Richard has been active in the Recorder's Association for years, serving as President in addition to many other positions. Richard and his wife have 8 children and 18 grandchildren. The Commissioner said that Richard is retired from the Mormon Tabernacle Choir and has a love for family history. The Recorder is known for his humor and quick wit and often composes light-hearted and entertaining poems and song lyrics. The Commissioner thanked Richard for his 20 years of service.

**Commissioner Kamalu** thanked the employees and stated that the greatest asset Davis County has is its people.

## PUBLIC COMMENTS

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The public was invited to make comments to the Commission.

**Commissioner Kamalu** introduced her mother, Marilyn Miner, who was there for the Swearing-in Ceremony that was scheduled after the Commission Meeting.

**Marilyn Miner** stated how proud she was of her daughter, Commissioner Kamalu.

Marilyn was invited by Chief Deputy Civil Attorney Neal Geddes to share a story about Commissioner Kamalu as Public Comment.

Marilyn shared a memory about driving with the then three-year-old Commissioner before there were car seats or child restraints. The Commissioner was seated next to her in the front seat, when a car pulled up in the lane beside them at a red light and it had a large dent in its front fender. Commissioner Kamalu saw the car and said, "Oh! It tripped!"

**Commissioner Kamalu** joked that the story shows that her compassionate side was already there at three years old. The Commissioner thanked her mother for being at the meeting.

## BUSINESS/ ACTION

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Clerk/Auditor

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#2023-1 **1. Agreement with NextRequest for Public Records Request Management Software — Presented by Chief Deputy Clerk Brian McKenzie**

It was explained that this is an upgrade to the current online GRAMA request system and has great features including maintaining online access for the Davis County citizens, internal redaction capabilities, better internal tracking, and organization.

The agreement period is 01/01/2023 to 12/31/2023. The payable amount is \$10,392.

#2022-719-A **2. Amended Resolution setting the 2023 term and rotations of the chair and vice chair of the Davis County Commission as Lorene Miner Kamalu, chair, and Bob J Stevenson, vice chair, amending the dates — Presented by Chief Deputy Clerk/Auditor Brian McKenzie**

The agreement period is 01/01/2023 to 12/31/2023. It was noted that a few incorrect dates have been corrected.

Com. Kamalu moved to approve. Com. Elliott seconded. All present voted aye.

*CED*

#2023-2 **3. Standard Service Provider Contract with Cheyenne Twitchell to assist the Tourism division in Digital Marketing efforts: Website updates, Email Marketing, and more — Presented by Community and Economic Development Director Kent Andersen**

The agreement period is 01/03/2023 to 12/31/2023. The payable amount is \$6,900.

#2023-3 **4. Cali Creaming LLC. for the Rolling Miles Car Show, a new car show coming to Utah, that will bring people from the western US here to Davis County — Presented by Community and Economic Development Director Kent Andersen**

The agreement period is 07/28/2023 to 07/29/2023. The receivable amount is \$3,543.20.

#2023-4 **5. Contract with Black Diamond Gymnastics and Sports for the regional gymnastics meet — Presented by Community and Economic Development Director Kent Andersen**

The agreement period is 01/04/2023 to 01/07/2023. The receivable amount is \$5,196.11.

#2023-5 **6. Contract with 5th Dimensional Marketing, LLC. for the Emergency Preparedness Expo — Presented by Community and Economic Development Director Kent Andersen**

The agreement period is 05/31/2023 to 06/03/2023. The receivable amount is \$9,517.20.

Com. Elliott moved to approve Items 3 -6. Com. Kamalu seconded. All present voted aye.

*Health*

#2020-44-E **7. Amendment to the Utah Department of Health & Human Services TB Prevention and Control contract, increasing the contract and replacing Attachment A — Presented by Health Director Brian Hatch**

It was advised that this amendment allocates this year's receivable amount. The agreement period is 01/01/2023 to 12/31/2023. The receivable amount is \$10,400.

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#2023-6

**8. Contract with the Utah Department of Health & Human Services for the FY23 Violence and Injury Prevention Program, providing support to maintain the program in the health district — Presented by Health Director Brian Hatch**

The Health Director explained that this contract has three components to it, The Safe Kids Program, Opioid Prevention, and Disability Assessment work. The agreement period is 07/01/2022 to 09/30/2027. The receivable amount is \$92,689.

#2023-7

**9. Memorandum of Understanding with Davis Technical College to formalize a working relationship to aid in the training and certification of emissions inspectors — Presented by Health Director Brian Hatch**

The agreement period begins 01/03/2023. The receivable amount is 25% of the enrollment fees collected each month.

Com. Elliott moved to approve Items 7 -9. Com. Kamalu seconded. All present voted aye.

## **Public Works**

#2022-336-B

**10. Notice to Proceed with Bowen Construction Co. for the Holmes Creek Fairfield Road Culvert Replacement Project — Presented by Public Works Director Adam Wright**

The agreement period is 01/03/2023 to 01/03/2024.

Com. Elliott moved to approve. Com. Kamalu seconded. All present voted aye.

## **Sheriff's**

#2023-8 -  
2023-14

**11. Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program: — Presented by Sheriff's Office Chief Deputy Andy Oblad**

- 2023-8 ● Participant 1
- 2023-9 ● Participant 2
- 2023-10 ● Participant 3
- 2023-11 ● Participant 4
- 2023-12 ● Participant 5
- 2023-13 ● Participant 4
- 2023-14 ● Participant 5

The Release of Liability, Waiver of Rights and Participation Agreement for each participant begins upon final signature and runs until the participant is no longer under court order to participate in the program. The receivable amount varies based on tests used and monitoring fees.

#2023-15

**12. Training Reimbursement Agreement with Colton Shawn Wheelwright for Special Functions Training and Basic Corrections Training — Presented by Sheriff's Office Chief Deputy Andy Oblad**

The agreement begins on the day he is sworn in as a Deputy Sheriff and ends two years from that date. This becomes a receivable if at any time the employee defaults on the contract. The payable amount is \$14,950.

#2023-16

**13. Training Reimbursement Agreement with Uriel Francisco Garcia for Special Functions Training and Basic Corrections Training — Presented by Sheriff's Office Chief Deputy Andy Oblad**

The agreement begins on the day he is sworn in as a Deputy Sheriff and ends two years from that date. This becomes a receivable if at any time the employee defaults on the contract. The payable amount is \$15,260.

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#2023-17

**14. Software as a Service Agreement with Lexipol for the policy and procedures for DCSO for 100 sworn deputies on the Sheriff's side, including Daily Training Briefs for Sheriff's Office employees — Presented by Sheriff's Office Chief Deputy Andy Oblad**

Commissioner Kamalu asked Chief Oblad if the Sheriff's Office already uses Lexipol. The Chief explained that they have been using Lexipol and that this agreement is to add Daily Briefings which further familiarize the deputies with the policies as well as to provide scenarios. The agreement period is 12/01/2022 to 11/30/2023.

#2023-18

**15. Contract with Cellebrite, Inc. for software for the investigation of electronic devices — Presented by Sheriff's Office Chief Deputy Andy Oblad**

The agreement period is 10/21/2022 to 10/20/2023. The payable amount is \$4,300.

Com. Elliott moved to approve Items 11- 15. Com. Kamalu seconded. All present voted aye.

## CONSENT ITEMS

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Indigent  
Hardship  
Abatement  
Register

### **Indigent Hardship Register**

Com. Elliott moved to deny and hold a hearing. Com. Kamalu seconded. All present voted aye.

Commission  
Meeting  
Minute

### **Meeting Minutes**

Meeting Minutes for December 13, 2022, and the Work Session minutes for December 6, 2022, December 13, 2022 (Closed Session), and December 22, 2022 (Closed Session), were presented for approval.

Com. Elliott moved to approve. Com. Kamalu seconded. All present voted aye.

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

### **Auditor's Adjustments**

#### **Appeals**

- Various Appeals recommended for approval, totaling \$3,685,825
- Report with No Change in Value on Various Parcels
- Hearing Findings Report with Various \$0.00 findings

#### **Abatements**

- Report with Various Late Abatements, totaling \$22,290.77
- Report with Abatements recommended for denial

#### **Corrections**

- 5 Veteran Exemption Tax Abatements for 2021
- 1 property purchased by an exempt entity

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## **Assessor Adjustments**

- Various Corrections, totaling \$33,750

Com. Elliott moved to approve. Com. Kamalu seconded. All present voted aye.

Commissioner Elliott moved to reconvene Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

## COMMISSION COMMENTS

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Commissioner Kamalu invited comments from the dais.

**Commissioner Elliott** congratulated all of the Elected Officials on being sworn in and continuing their service. He said that running for office is not easy and thanked those who put in the effort and hard work; they met the voters and were voted in by the people. The Commissioner then took the opportunity to thank several of the Directors in attendance for their hard work in their respective departments.

**Commissioner Kamalu** commented on the importance of America's form of government, where people get to vote, and said what a big deal it is when good people throw their hats in to run for office. She continued by stating that despite all the blood, sweat, and tears it takes to run, there is no guarantee that you will get the opportunity to hold office. The Commissioner commented on this round of elections being particularly momentous due to the separation of the Clerk/Auditor's Office. She went on to explain that back in the 1980s, Davis County combined two offices, which is allowed by state law. With the growth of Davis County, the work became too much for one person to hold the two offices. So today, that office will split into two offices with two separate elected officials, the Davis County Clerk and the Davis County Auditor. She invited those in attendance to come to the Swearing-in Ceremony being held directly after the Commission Meeting at 11:00 a.m. in room 131 of the Administration Building.

## MEETING ADJOURNED

Commission meeting was adjourned at 10:40 a.m.

Minutes prepared by:

Rian-Paige Santoro

Deputy Clerk/Auditor

Minutes approved on: 1/17/2023

/s/ Brian McKenzie

Brian McKenzie

Clerk

/s/ Bob Stevenson

Bob Stevenson

Commission Vice-Chair