

## Death Certificate Request Form

Utah Death Records are available from 1905–present. Please read this application carefully.  
Records may be requested by the general public 50 years or more after the date of death through  
Utah’s Division of Archives and Record Services.

It is a criminal offense (26B-8-133) to make false statements on this application or to fraudulently obtain a vital record certificate. **Certificates may be ordered by the surviving spouse or by the decedent’s parent. With proof of relationship, a sibling, child, grandparent, or grandchild can also order. Otherwise, proof of a legal need is required. All fees paid are non-refundable.**

### Death Record Information

Full Name of Deceased: \_\_\_\_\_  
First Middle Last

Date of Death: \_\_\_\_\_ City of Death: \_\_\_\_\_ County of Death: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ State or Country of Birth: \_\_\_\_\_

Name of Decedent’s Spouse, *IF* Married at time of passing: \_\_\_\_\_

Parent 1 \_\_\_\_\_ Parent 2 \_\_\_\_\_  
(Full Maiden Name) (Full Name)

### Requestor’s Information (Identification is required)

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street address City State ZIP

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to individual on certificate:  Parent **OR**  
 I am  Sibling  Spouse  Child  Grandparent  Grandchild  Other Specify: \_\_\_\_\_  
 and I have documentary proof of my relationship or have legal need paperwork.

### Number of Certified Copies Requested

  1   Search (non-refundable) includes 1 Certified Copy: \$  35.00   
 \_\_\_ Additional Certified Copies x \$10.00 each: \$ \_\_\_\_\_  
 \_\_\_ Other Fees: \_\_\_\_\_ \$ \_\_\_\_\_

**Notice: All CARD payments will be assessed a processing fee of 2.50%, with a minimum of \$1.55.**

**Please Make Checks Payable To:  
Davis County Health Department  
Please DO NOT Mail Cash**

**Total Fee:** \$ \_\_\_\_\_

#### FOR OFFICE USE ONLY

Payment Method: Cash	Check/M.O.	Credit/Debit*
Date: _____	Request # _____	_____
Clerk Initials: _____	Certificate Paper # _____	_____

# Acceptable Identification List to Obtain Vital Records

## ID MUST BE CURRENT

Identification is required for all non-public Vital Records. Mailed requests must include an easily identifiable photocopy of the back and front of your identification from the list below. If no identification is enclosed, your application will be returned.

### Primary (Need 1 of the following)

- Government-issued Photo Driver License
- Government-issued Photo ID Card
- Employment Authorization Card
- U.S. Military ID Card
- Tribal ID Card
- Permanent Resident Card
- Foreign VISA
- U.S. Passport or U.S. Passport Card
- Foreign Passport
- U.S. Naturalization Certificate or Certificate of Citizenship
- U.S Citizen Identification Card
- Matricula Consular Card
- Concealed Weapon Permit
- Mexican Voter Registration Card
- Jail/Prison Release Form (with picture)
- Veteran's Health ID Card

OR

### Secondary (Need 2 of the following)

- Work ID/W-2/Paycheck
- School, College, or University ID (with date)
- Voter Registration Card
- Social Security Card
- U.S. Military Separation/DD-214
- Motor Vehicle Registration/Title
- Marriage License (certified copy with signatures, not an abstract version)
- Court Order or Court Document
- Jail/Prison Documents
- Probation Documents
- Property Tax Receipt
- Selective Service Card
- Hunting/Fishing License
- Insurance Card or Document
- Utility Bill
- Business License
- Professional License

**We Cannot Accept Driving Privilege Card OR Novelty ID Card UCA 53-3-207(7)b(ii)**

If you cannot provide acceptable identification, you may have a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification to request the vital record.

**The State of Utah requires proof of relationship.**