



Home of the Davis County Fair!

Legacy Events Center

151 South 1100 West, P.O. Box 618, Farmington, Utah 84025

(801) 451- 4080 Office, (801) 451- 4081 Fax

www.LegacyEventsCenter.com www.DavisFair.com

Thank you for your interest in being a vendor at the Davis County Fair. Many of the vendors who come to the Fair have been coming for several years. I hope you find the Fair to be a great tool in promoting your business or cause and that you are as successful at the Fair as many others have been.

Here are some things you may want to know about the Fair in general:

- The dates are August 18-21, 2010
- Our target market is young families in Davis County. You will see families here all day.
- We are the largest annual event held in Davis County.
- Our entertainment and attractions are geared towards young families and suitable for all audiences.
- We book many new acts or attractions each year to keep the Fair fresh, and the people returning.
- Admission to the Fair is free with the exception of 1 ticketed event per night, and parking.
- We estimate attendance to be 44,000 over the four days.

Here are some things you will need to know as a vendor:

- Every year we sell out of vendor space and turn the latecomers away, so sign up early.
- We sell our vendor booths on a first come first serve basis (except food vendors).
- We do not consider a spot "sold" until we have a returned agreement with full payment.
- We have WiFi and phone lines available for your credit card machines or Internet access.
- This year we have added a few booths facing west towards the food court and main stage. Since we don't know how they will perform, we are discounting them down to \$360.

Just for the Food & Drink Vendors

Those interested in being food or drink vendors need to complete and application and send it in with the following:

- A menu of food items that you will sell at the Davis County Fair.
- References (including names and contact information) of places you have been a food vendor in the past.
- Pictures of your trailer or sales display.

Food vendors will be selected based on these items. Failure to return all of these items may disqualify your application. We will review all of this information and select the vendors that we feel will best benefit the Fair. The selected vendors will be notified and they will need to provide payment in full within 10 days of being selected. If they fail to pay the fee by the deadline, they may lose the opportunity to be a vendor at the Fair. We will begin selecting food vendors on April 1.

Sincerely,

Dave Hansen

Director

Davis County Events Center / Davis County Fair

www.daviseventscenter.com

www.davisfair.com

[Twitter.com/DavisCountyFair](https://twitter.com/DavisCountyFair)

APPLICATION FOR EXHIBITOR/VENDOR PERMIT FOR THE 2010 DAVIS COUNTY FAIR

The undersigned Exhibitor submits this application to Davis County for authorization to use a space at the Legacy Events Center during the Davis County Fair and acknowledges and agrees to be bound by the authorized use and shall be subject to the permit period and conditions set forth in this application. The dates for the Davis County Fair are August 18-21, 2010.

1. Owner/Operator: _____ Business Name: _____
Address: _____
City/State/Zip: _____ Phone: _____ Cell: _____
E Mail Address: _____

2. Space Request: Booth #: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____
See the attached map of vendor space.

3. Special Needs: Special or Additional Electrical. Additional \$50. See paragraph 28.
 Phone lines at \$20 per line. _____ Number of lines. See paragraph 25.
 Wireless Internet Access. Additional \$20. See paragraph 26.

Other Special Needs: _____

4. Intended Use/Product: _____
No other use without prior written consent of the Fair Director

5. Rental Cost:
Vendors selling food items to be consumed on site shall pay rent in the amount of \$400.00 within 10 days of receiving notice that they have been selected as a food vendor. This price is only for booths designated with an "F".

Vendors in west facing booths designated with a "W" shall pay rent in the amount of \$360.00, due with this application. All other vendors shall pay rent for a standard booth in the amount of \$380.00, due with this application.

Larger space requirements, phone lines, Internet access and special electrical needs come at an additional cost. This permit will not be effective until payment is made in full and the completed application has been signed by Exhibitor and approved and signed by the Fair Director. Rental costs may change until this agreement is signed by both parties and paid in full.

Booth/Space Dimensions: (see the diagram and paragraph 34)
The allotted space for a food vendor in booths 1F – 6F measures approximately 20 x 10.
The allotted space for a food vendor in booths 7F – 14F measures approximately 14 x 10.
The allotted space for a booth designated as "E" OR "W" (grass area) measure approximately 10x10.
The allotted space for booths numbered 1-22 inside the vendor hall measures approximately 8 X 10.
The allotted space for booths numbered 23-46 inside the vendor hall measure approximately 10X10.

6. Responsibility: Exhibitor herewith agrees to indemnify and hold Davis County, the Davis County Fair Board and/or the Legacy Events Center and, their respective officers, agents, officials and employees, harmless from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of Exhibitor or its officers, officials, agents, or employees, volunteers or any person or persons under the supervision or control of Exhibitor or its officers, officials, agents, employees or volunteers.

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Davis County, the Davis County Fair Board and/or the Legacy Events Center and their respective officers, agents, officials and employees shall not be responsible for any personal, property, or economic loss occasioned by, caused by or resulting from fire, theft, windstorm, explosion, natural phenomena, cancellation of event(s), loss of occupancy or any other cause incurred by the Exhibitor.

7. Compliance: The Exhibitor shall comply with all applicable state and local health and other laws, rules, regulations and obtain and comply with all required permits, including attendance at any required orientation or training courses. Social security number or business tax identification numbers must be provided to the Utah State Tax Commission upon their request.

8. Conditions/Rules: The authorization for the use of the space is subject to the conditions, rules and regulations set forth here or as may be amended.

9. Assignment/Sublease: Vendor will be given an assigned space and is not given permission to sell or display their product or services in any other location at the Fair or Legacy Events Center. The Exhibitor shall not assign or sublet any part of this lease or space.

10. Costs: The Exhibitor agrees to pay for all costs of collection, default, breach or enforcement hereunder, including a reasonable attorney's fee.

11. Exclusivity: No vendor is guaranteed exclusivity. No exclusivity is implied, written, verbal or otherwise. No refunds will be issued based on lack of exclusivity.

12. Sampling: No food or drink samples of any kind may be given out by vendors. Vendors selling food products or services that are to be consumed at a later date, such as delivery services or food storage, may give small samples with the written permission from the Fair Director and with any permits required by the Davis County Health Department.

13. Acceptance: This application is not considered accepted until the Fair Director has signed this application and the exhibitor fee/rental cost has been paid in full.

14. Cancellation or Failure to Show: Vendors who cancel their application on or after July 1 will not receive a refund of their rent paid. Vendors who cancel before July 1 will receive a refund in the amount of one-half of the rent they have paid only after the County resells their assigned booth space.

Vendors who do not arrive and set up their booth by the opening of the Fair on Wednesday shall forfeit their reserved space and the rental fees paid for that space. Furthermore, the County retains the right to resell any unused space.

15. Character of Exhibits: All exhibits and articles or printed materials intended for display or distribution must be approved by the Fair Director in advance. Exhibitors shall remove any displays and/or materials that may be deemed objectionable or unsuitable for all ages at the Exhibitor's costs. The distribution of printed matter and other articles is restricted to the space occupied by the Exhibitor. Exhibits deemed unsuitable or objectionable will not be allowed. Exhibitor, by signing the Space Contract authorizes the Fair Director to inspect all exhibits and all materials and articles intended for distribution. Exhibit booths must be maintained in clean and proper order at all times by the Exhibitor.

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16. Alterations: Any alterations or changes to booths must have the prior written approval of the Fair Director. Any approved changes shall be made by the Exhibitor without cost to the County. The Exhibitor must restore the booth to its original form before vacating it. Exhibitor shall be liable for any damage caused by any alterations.

17. Installation & Operation Hours of Exhibits: Booths may be setup on the Tuesday before the Fair, between 9:00 am and 6:00 pm. Exhibitors and food vendors must be open from 12:00 noon until 9:00 p.m. on Wednesday, and from 10:00 am until 9:00 pm on Thursday through Saturday. Vendors may begin removing their materials after 9:00 pm on Saturday, and must have all of their materials removed by 11:00 pm. Exhibitors will not be given vehicle access to restock or replenish their supplies or products and should plan on carting supplies to their booth once the Fair has begun.

18. Removal of Materials after the Fair: No exhibits and materials may be removed during the operating hours of the Fair. All exhibits and articles must be removed by 11:00 pm the Saturday of the Fair. The Fair and the exhibit buildings will not be open on Sunday. There will be no security present after Saturday.

19. Shipments: All shipments to an exhibitor at the Events Center must either be prepaid for by the Exhibitor or be received by Exhibitor or their agent. The Legacy Events Center/County Fair is not responsible for any lost or stolen shipments. The Legacy Events Center/County Fair staff will not accept or sign for any deliveries.

20. Losses: The County is not responsible for loss of exhibits or exhibitors property or supplies before, during or after the Fair and therefore the Exhibitor is responsible for insurance to cover any loss. Exhibitors are urged not to leave valuable merchandise or items unattended at any time.

21. Noise: No loudspeaker, amplifier or other sound device can be used in the exhibit space without prior written approval of the Fair Director. Excessive noise from high speaker systems, stereos, televisions, organs, or any other sources is prohibited.

22. Taxes: Exhibitors engaging in direct sales shall be responsible directly to the Utah State Tax Commission for the collection and submission of sales taxes. Temporary sales tax numbers will be assigned by the Utah State Tax Commission to all vendors. All vendor information from this agreement may be submitted to the Utah State Tax Commission for their use in collecting taxes. Vendors may contact the Utah State Tax Commission with questions at 801-297-6303.

23. Parking: All vendors must unload and immediately move vehicles to a parking lot. No vehicles may drive on the grass or sidewalk, with the exception of food vendor trailers being delivered before the Fair begins and removed after the completion of the Fair. Vehicles parked anywhere except in a parking lot may be towed at the owner's expense. Vehicles will not be allowed back into the vendor area until the Fair has closed on Saturday night. There is no parking reserved for the Exhibitors/Vendors. No Exhibitors or Vendors are given permission to park vehicles, RV's or trailers overnight. No vehicle larger than a normal, single parking stall is allowed in the paved parking lot. Vendors are encouraged to park in the field to the east of the vendor hall.

24. Parking Fees: Parking fees are collected from each vehicle entering the parking lots. Each vendor will be issued four (4) complimentary parking passes per vendor agreement. Each pass is

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valid for the duration of the Fair. No additional passes will be made available. Passes will be mailed to the Owner/Operator listed on this agreement at the address listed on this agreement.

25. Phone Lines: A very limited number of phone lines are available in select booth locations. Requests for phone lines need to be made by selecting the appropriate box in section 3 of this agreement. Vendors who receive a phone line will be limited to local and toll free calls. Phone lines cost an additional \$20 per line, per booth.

26. Internet Access: The County has a limited number of high speed DSL wireless Internet access points available. The cost for Internet access is \$20 per booth. Vendor must provide their own computer and software. It is recommended that the vendor arrange to test the access prior to signing this agreement. Exhibitors use the Internet at their own risk.

27. Right to Move: County reserves the right to move Exhibitor/Vendor from one location to another regardless of their space request or previous assignments.

28. Electricity: All booths, except booths 23E, 24E and 25E have one standard electrical outlet with 20 amps and 110 volts available. Each vendor/exhibitor will need to provide their own extension cord. A limited number of locations/booths have 220 volts available. Exhibitors/Vendors requesting 220 volts will be assessed an additional \$50. Other electrical needs may be accommodated, at a minimum additional cost of \$50 and with 2 weeks advance notice.

29. Fire Lanes: Paved surfaces surrounding the exhibit buildings and on the west side of the grass area are considered fire lanes. No Exhibitor may park vehicles in these areas. Parking in a fire lane may result in a fine and/or having the vehicle towed at the owner's expense.

30. Fire Hazards: Exhibitors/Vendors may not have any open flames or cooking devices. Only food vendors may use flames as part of a cooking device used to heat or cook their food. Every food vendor is required to have a fire extinguisher in their booth at all times. Fire extinguishers may be inspected by the Farmington City Fire Department at any time. Food vendors may not cook or have an open flame under a tent.

31. Food Vendors: The following items must accompany the signed application for food vendors to be considered: a menu of food/drinks served, references of other community events where the vendor has worked and photographs of the vendors trailer or sales display. Davis County Fair will select food vendors based in part on; menu, references, appearance of trailer or sales display and past experience with the Davis County Fair. Vendors must comply to the menu provided and cannot change their menu unless they receive prior written permission from the Fair. All food vendors selected will need to provide payment in full within 10 days of the date acceptance notice is sent. Failure to provide full payment after receiving acceptance notice may result in the loss of the agreement.

Food vendors must provide their own sales trailer, displays and/or fixtures. Trailers and displays must fit into the designated area and cannot interfere with other vendors designated areas, walkways, access points or traffic ways. To assure a clean and neat appearance during the fair, trailer and display appearance is taken into consideration when selecting food vendors. Food vendors are required to submit photos of their trailer or sales display as part of this application.

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Those using a trailer or any display that is carted or towed into place will need to have their trailer delivered to the Legacy Events Center before 1:00 pm on the Tuesday before the Fair. Trailers will be placed by the Legacy Events Center in the vendor's assigned location. If the vendor fails to have their trailer delivered by the specified date they may be reassigned to a different location. Vendor agrees to hold the County harmless if any trailer, equipment or displays are damaged in transportation or placement by the County.

Food vendors are encouraged to use containers made of recycled materials or materials that are compostable, recyclable or biodegradable. Food vendors may **not** use Styrofoam containers.

Ice may be purchased from the Davis County Fair at the food court.

32. Use of Propane: Propane tanks and hoses may be inspected at any time by Farmington City Fire Department. Propane tanks and hoses should be new, or in new condition. Tanks that are outdated or that have outdated regulators will not be permitted. Hoses that appear worn, weathered, cracked or otherwise unsafe will not be permitted. Any Exhibitor/Vendor found using unsafe propane products will be ordered to cease operations until the unsafe items can be fixed or replaced by the Exhibitor/Vendor and the Exhibitor/Vendor will not be reimbursed for any expenses or lost revenue.

33. Food Handler's Permit: Food Vendors/exhibitors shall send a copy of a current Davis County Food Handler's Permit with the foregoing Exhibitor/Vendor Permit Application for each person who will be serving food at the Exhibitor/Vendor booth during the Davis County Fair. The Exhibitor shall display each Davis County Food Handler's Permit at the Exhibitor/Vendor booth during the Davis County Fair. Each food Vendor must obtain a temporary permit from the Davis County Health Department prior to the Fair.

34. Booth Designation: (See Map) Food booths are numbered with an "F". "F" booths are intended for those selling food items intended to be consumed on-site. Food vendors may only request "F" booth spaces. Food vendors must supply their own trailer and/or display and tables and tools. "W" and "E" booths are outside on the grass area along the walkway. Booths with only a number are inside the vendor hall. Booths 23, 27, 31, 36, 40 and 44 have a support column within the allotted area.

Exhibitor Signature: _____

Dated: _____

Fair Directors Signature: _____

Dated: _____

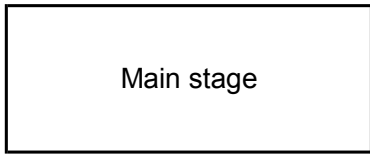
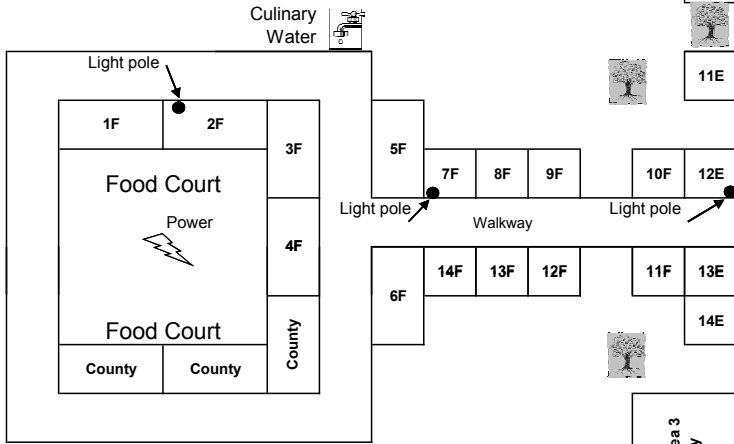
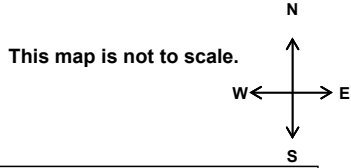
For Fair office use only

Total Paid: \$ _____

Receipt Number: _____

Date Received: _____

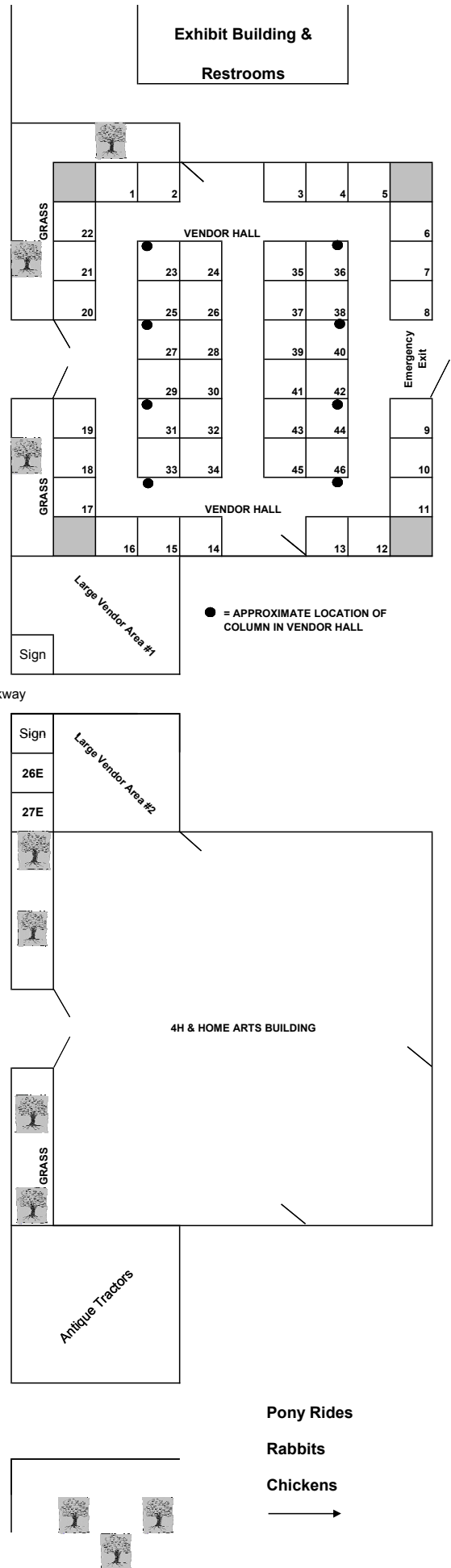
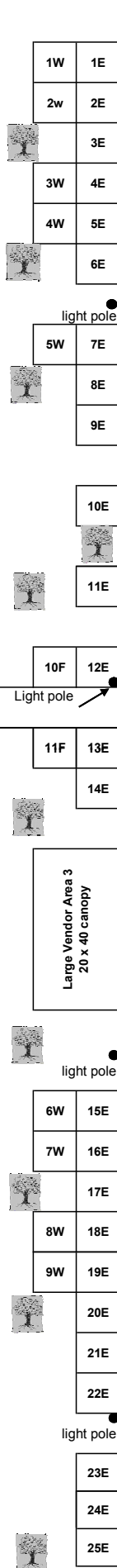
Children's Discovery Area



Animal Attraction & Carnival Area

Note:

This map is not to scale. Booths that show a gap between them are not necessarily end booths. They are placed as close to the adjacent tree, light pole, electrical box or vendor booth as possible. Traffic is not directed between these booths. Booths 23E-25E have no power available. The interior of the food court is a common space shared by all food vendors. We reserve the right to move venues as needed.



- Pony Rides
 - Rabbits
 - Chickens
-